**IPA Supply Analyst Job Description**

The Illinois Power Agency (IPA) is an independent state agency. The IPA is responsible for the administration of procurements and programs to support the state’s Renewable Portfolio Standard and the planning and procurement of electric power supply for utility customers who have not selected an alternative supplier.

The Agency is seeking an experienced supply analyst to support the Agency’s work in the following areas:

* Management of the renewable energy credits portfolio.
* Management of program budgets and costs.
* Development and implementation of electric power hedging strategies.
* Management of the electric power supply portfolio.
* Determination of procurement targets.
* Modeling energy prices and benchmarks.

As a member of the IPA team, the Supply Analyst will focus on conducting analysis of data and information to:

* Assess the quality of data analysis and information used for procurement planning and renewable energy program implementation.
* Simulate and model budgets and costs.
* Prepare various reports and notices.
* Support the development of procurement plans.
* Assess the outcomes of the various procurement events.
* Assess the ongoing performance of the procurement programs managed by the IPA.

The ideal candidate is comfortable working with internal and external stakeholders to gain an in-depth understanding of the IPA’s processes and objectives. The candidate will be an active member of a dynamic and highly talented team that is focused on making a significant impact on the effectiveness of the IPA’s operations.

**Skills and Qualifications**

* Minimum of a Bachelor’s degree
* Analytical skills with experience collecting, organizing, analyzing, and disseminating information with accuracy
* Exceptional verbal, written, and visual communication skills

**Preferred Qualifications**

* Bachelor’s degree or higher-level degree in mathematics, engineering, business management, accounting, finance, or economics
* Experience managing projects and/or program budgets
* Experience in the electric power supply sector
* Experience in the renewable energy sector
* Ability to clearly present information
* Proficiency with statistics and dataset analytics (querying databases, and using Excel or other data modeling/analysis software applications)
* Ability to work independently and collaboratively in an evolving professional environment

For more information on the Illinois Power Agency, please see: **www.illinois.gov/ipa**

To apply, please submit a cover letter, resume, and three professional references with your online application at <https://illinois.jobs2web.com/job/Chicago-Supply-Analyst%2C-Illinois-Power-Agency-IL-60602-4602/733473700/>

No phone calls please.  Salary commensurate with qualifications and experience.

The Illinois Power Agency is an Equal Opportunity/Affirmative Action employer.