



**Illinois Power Agency**  
**Supplemental Photovoltaic RFP**  
**Procurement Process**

**SPV Workshop**  
**Tuesday, April 14, 2015**



# Proposal Submission – Process and Contents

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- Proposal submission is in **two steps**: Part 1 (or pre-qualification) and Part 2 (or registration)
  - ♦ Full set of requirements will be provided in the RFP documents
  - ♦ RFP documents will also include sample forms
  - ♦ A bidder can only participate in Part 2 after successfully completing Part 1
  
- Proposal **requirements** ensure that bidder is willing and able to satisfy the SPV contract terms
  - ♦ Accept terms of contract
  - ♦ Representations that bidder is able to perform
  - ♦ Collect information for preparation of contract

# “Bidder” May Be an Aggregator

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- To be an **aggregator**:
  - ♦ Registered to do business in Illinois
  - ♦ Able to ensure meter data is collected from systems
  - ♦ Registered with GATS and/or M-RETS
  - ♦ Has contractual right to transfer RECs from generation of the systems to the IPA
  - ♦ Is willing to contract with the IPA through the SPV contract and to accept standard Illinois terms as well as procedures for contract administration
  
- Bidder may but **is not required to be an aggregator**
  - ♦ Could be system owner
  - ♦ Could be another party acting on behalf of system owner

# Proposal Submission Process Will Be Online

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- **Part 1: respond to qualification standards**
- **Part 2: requires a deposit as financial guarantee**

## Part 1 Proposal (May. 14 – May. 27)

- **Online:** Provide information using online form
- **Online:** Provide supporting documents by upload to the online form

## Part 2 Proposal (Jun. 2 – Jun. 12)

- **Online:** Additional information or documents using online form
- **Send to IPA:** deposit
- **Submit Bids (June 18)**

# Tentative Calendar

11-May	12-May	13-May	14-May	15-May
		Final Supplier Contracts posted	Webcast + RFP Docs Issued / P1 Window Opens	
18-May	19-May	20-May	21-May	22-May
25-May	26-May	27-May	28-May	29-May
		PART 1 Date		
1-Jun	2-Jun	3-Jun	4-Jun	5-Jun
	P1 Notification / P2 Window Opens			
8-Jun	9-Jun	10-Jun	11-Jun	12-Jun
				PART 2 Date Deposit Due
15-Jun	16-Jun	17-Jun	18-Jun	19-Jun
	Bidder Training		<u>Bid Date</u>	

# Communications

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- The **Procurement Administrator**
  - ◆ Evaluates your submission
  - ◆ Notifies you if additional information is required and provides a deadline
  - ◆ Notifies you at end of window whether or not your proposal is successful
- Procurement Administrator provides to those with successful proposals **documents for submission of bids**, including a bid form and a guide for completing the bid form
- Bids are submitted in a particular **time window** and Procurement Administrator confirms receipt of the bids by phone

# Bid Submission and Evaluation

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- Bid Submission
  - ◆ Bidders enter their Bids in an **Excel spreadsheet** that will be provided to them
  - ◆ Bidders will **transfer** their spreadsheet through a secure interface
  
- Bid Evaluation
  - ◆ The evaluation considers only Bids that **meet or beat the benchmarks**
  - ◆ Evaluation has the objective of having 50% of the RECs for the procurement event from systems less than 25 kW

# Part 1 Proposal Draft Requirements

Type of Information	Details
<b>System Information</b>	<ul style="list-style-type: none"><li>• Location</li><li>• Size</li><li>• Date energized</li><li>• Where registered</li><li>• Interconnecting utility</li></ul>
<b>Identification of the Parties</b>	<ul style="list-style-type: none"><li>• Bidder</li><li>• Signatory to the contract</li><li>• Owner of the system</li><li>• Host</li></ul>
<b>Representations</b>	<ul style="list-style-type: none"><li>• System on customer side of revenue quality meter</li><li>• Signatory agrees to the terms of the contract</li><li>• System installed by a qualified person</li><li>• System of the size in the proposal can be interconnected with relevant utility</li></ul>



# Part 2 Proposal Draft

<b>Type of Information</b>	<b>Details</b>
<b>Indicative quantity and deposit</b>	<ul style="list-style-type: none"><li>• Intended bid quantity (size of system)</li><li>• Refundable deposit</li></ul>
<b>Representations</b>	<ul style="list-style-type: none"><li>• Bidding independently</li><li>• Binding bid until contract execution is complete</li><li>• Signatory agrees to sign contract within the required timeframe</li></ul>
<b>Additional Information</b>	<ul style="list-style-type: none"><li>• May, but is not required to, provide information needed to complete the contract form</li></ul>

# Bid Format

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- Systems **sub-25kW**
  - ◆ Minimum bid size 500 RECs (maximum bid size 5,000 RECs for June procurement event)
  - ◆ Identified systems or forecast quantity or both
  - ◆ Uniform price for each bid
  
- Systems **25kW and above**
  - ◆ Minimum bid size 500 RECs
  - ◆ Identified systems only
  - ◆ System may be priced individually



**Contact: [Illinois-RFP@nera.com](mailto:Illinois-RFP@nera.com)**



# Timeline

<b>Event</b>	<b>Date</b>
<b>Second Draft REC Purchase and Sale Agreement posted</b>	<b>Tuesday, April 21, 2015</b>
<b>Draft RFP Documents issued</b>	<b>Wednesday, April 22, 2015</b>
<b>Invitation issued to comment on Second Draft REC Purchase and Sale Agreement</b>	<b>Wednesday, April 22, 2015</b>
<b>Deadline to submit Round 2 of comments</b>	<b>Friday, May 01, 2015</b>
<b>Final REC Purchase and Sale Agreement posted</b>	<b>Wednesday, May 13, 2015</b>
<b>Final RFP Documents issued</b>	<b>Thursday, May 14, 2015</b>
<b>Webcast</b>	<b>Thursday, May 14, 2015</b>
<b>Opening of Part 1 Window</b>	<b>Thursday, May 14, 2015</b>
<b>Part 1 Date (Part 1 Proposals are due)</b>	<b>Wednesday, May 27, 2015</b>
<b>Part 1 Notification</b>	<b>Tuesday, June 02, 2015</b>
<b>Opening of Part 2 Window</b>	<b>Wednesday, June 03, 2015</b>
<b>Part 2 Date (Part 2 Proposals except Bids are due)</b>	<b>Friday, June 12, 2015</b>
<b>Bidder Training</b>	<b>Tuesday, June 16, 2015</b>
<b>Bid Date (Bids are Due)</b>	<b>Thursday, June 18, 2015</b>